

Article 6 - Payroll Deductions

- 6.1 The ESD agrees to deduct the employees' group medical/dental/vision premium contribution, in accordance with Article 17 - Insurance Benefits, from the employees' salary. Upon written authorization from the employee, the ESD shall deduct from the salary of the employee and make appropriate remittance for the following approved deductions:

~~1.A United Way~~

1.B Tax-sheltered annuity plans

1.C Employee optional insurance approved by the ESD

1.D Flexible Spending Accounts

1.E Garnishments

1.F PERS

~~1.G Other Charitable organizations approved by the ESD~~

1.H Northwest Regional ESD Education Foundation

These deductions will be made monthly as certified by the employee and shall continue for the duration of this Agreement or until such time as the ESD is notified in writing that the employee has made other arrangements. The ESD Fiscal Services office must receive the notification no later than the 15th of the month.

- 6.2 Direct deposit to a bank or credit union is available to any member.
- 6.3 Employees shall receive a monthly itemization of pay and payroll deductions at the time payment is made. Every attempt will be made to notify the employee of adjustments in payroll (e.g., over expenditure of accrued leave, reduction in ours, change in classification, etc.) on or before the pay date.