

Medication Policy

Prescription or over-the-counter medication may be taken during the school day with written instructions from parents/guardian and doctor. This policy applies to such commonly used drugs as over-the-counter pain relievers, cough syrup, cough drops, nose sprays and drops, asthma inhalers and antibiotic creams and ointments. Parents/guardian are responsible for providing Pacific Academy with any medication students are authorized to take. They must be in the original container with the prescription information on it; or, in the case of over-the-counter medications, in the original packaging. Parents/guardian must bring the medication to the school administrative assistant to be counted and to obtain a parent/guardian signature of agreement regarding the total supplied. All medications are kept in a locked cabinet and are dispensed by a staff member who has been specially trained.

In the event of a field trip, student medication will be checked out by the administrative assistant or a trained staff member who will be responsible for administering the medication to the student.

Changes in prescription medication dosage must be at the direction of a doctor with written notice to the school (faxing is acceptable at 503-641-7864). A phone call to parents/guardian will be made to review the medication procedures at Pacific Academy in case of question/concern. Parents/guardian need to claim student medication at the end of the school year. Any medication that is not collected will be properly disposed of five days after the last day of school.